

## **Part 2. LIST OF SUBSTANTIVE CHANGES APPROVED SINCE THE LAST REAFFIRMATION**

**Directions:** For each substantive change approved since the institution’s initial accreditation or last reaffirmation review, briefly describe the change and provide the date of Commission approval. If no substantive changes requiring approval have been submitted since the last comprehensive review, write “none” in the first column. If, in the review of substantive change, the institution discovers substantive changes that have not been reported according to Commission policy, the changes should be reported *immediately* to Commission staff.

Substantive changes requiring approval:

- Initiating certificate or degree programs at a more advanced degree level
- Initiating an off-campus site at which students can earn at least 50 percent of credits toward a degree
- Initiating a branch campus
- Initiating any change in legal status, governance, form of control, or ownership of the institution
- Expanding the institution’s programs at the current degree level through the addition of significantly different programs
- Initiating programs at a lower degree level
- Initiating a consolidation or merger

Access <http://www.sacscoc.org> and click onto “Policies” for additional information on reporting substantive change, including examples of the changes listed above.

Approval Date	Description of Substantive Change
October 23, 2005	Notification of the construction of the Botanical Garden Center and that it would house the Horticulture Technology program.
November 28, 2005	Notification of a site designated as the FTCC Spring Lake Campus in which students may earn an Associate of Arts degree.
May 8, 2008	Notification of termination of contract with Fayetteville Beauty College (currently delivering Cosmetology Courses for FTCC) and our teach-out plan.
September 24, 2008	Notification of High School sites with at least 25% of program’s credits being offered. 1. Berean Baptist Academy 2. Fayetteville Christian School 3. Gray's Creek School 4. Howard Health & Life Science School 5. Jack Britt School 6. Pine Forest School 7. Northwood Temple Academy 8. Seventy-First High School 9. South View School 10. Village Christian Academy

September 24, 2008	Notification of 50 certificate and diploma programs Implemented since 2000.
September 24, 2008	Notification of consortia 1. Simulation & Game Development with Wake Technical Community College 2. Computer Tomography & Magnetic Resonance Imaging Technology with Edgecombe Community College 3. Intervential Cardiac & Vascular Technology with Johnston Community College
September 24, 2008	Notification of degree programs implemented since 2000. 1. Associate in Fine Arts 2. Building Construction Technology 3. Community Spanish Interpreter 4. EDU/Special Education 5. EDU/Teacher Associate 6. Fire Protection Technology 7. Healthcare Management Technology 8. Networking Technologies 9. Biotechnology 10. BUS/Operations Management 11. BUS/Electronic Commerce 12. CJC/Latent Evidence 13. CJC/Financial Crime computer Fraud 14. Emergency Preparedness Technology 15. Facility Maintenance Worker (diploma) 16. Information Systems Security 17. Nuclear Medicine Technology 18. Certificate Phlebotomy
September 24, 2008	Notification of 12 programs for which 25%-49% of the program's credits are available on-line.
September 27, 2008	Notification of 45 programs for which 50% or more of the program's credits are available on-line.
September 24, 2008	Notification of Off-Campus instructional sites for which 25% to 49% of the program's credits are offered. 1. Albritton Junior High School 2. Bragg Solider Development Center 3. Brunswick Community College 4. Catawba Valley Community College 5. E. E. Smith High School 6. Edgecombe Community College 7. Fayetteville Academy 8. Irwin Middle School

September 24, 2008	Notification letter of Huskins Nursing Assistant certificate that begin in Fall 2006 Semester.
November 4, 2008	Name change of the Botanical Garden Center to Horticulture Educational Center.
November 4, 2008	Notification of move of the Basic Law Enforcement Training certificate program from main campus to the Spring Lake Campus.
November 4, 2008	Notification of FTCC's intention to phase in Cosmetology programs on the Main Campus beginning in Spring 2009.
December 2, 2008	Notification of a new certificate program "Basic Electrical, Motors and Controls, and Programmable Logic Controllers on FTCC main campus.
December 2, 2008	Clarification of June 30, 2008 letter about Cosmetology diploma program and the name change for Mitchell's Hair Styling Academy to Paul Mitchell's The School Fayetteville.
December 2, 2008	Respiratory Therapy Program offered at 25%-49% online.
January 9, 2009	Conveying five copies of an internal procedures manual related to substantive changes and to provide assurance of timely submissions of changes to the Commission.
February 25, 2009	<p>Response to September 24, 2008 SACS letter that requested prospectus on 7 locations. In review, 6 of the locations required a letter of notification and not a prospectus.</p> <ol style="list-style-type: none"> <li>(1) Entrepreneurship I – Irwin Intermediate School (Irwin Middle School) Fort Bragg</li> <li>(2) Entrepreneurship I – Albritton Junior High School – Fort Bragg</li> <li>(3) Web Basic Certificate – Berean Baptist Academy</li> <li>(4) Hotel and Restaurant Management, Instructional Service Agreement with Bladen Community College</li> <li>(5) Biotechnology – Instructional Service Agreement with Richmond Community College</li> <li>(6) Cosmetology – Montgomery Hairstyling Academy (now Paul Mitchell The School)</li> </ol>

February 25, 2009	Response to the September 24, 2008 SACS letter that requested implementation dates for the following programs: Building Construction Technology Fire Protection Technology Healthcare Management Technology Networking Technologies BUS/Operations Management BUS/Electronic Commerce CJC/Latent Evidence CJC/Financial Crime computer Fraud Information Systems Security Nuclear Medicine Technology Certificate Phlebotomy
February 25, 2009	Prospectus for Jack Britt High School, 7403 Rockfish Road, Fayetteville, NC 28303 for Associate of Arts Diploma.
February 25, 2009	Prospectus for E. E. Smith High School, 1800 Seabrook Road, Fayetteville, NC 38303 for Associate in Applied Science degree in Fire Protection Technology.
April 27, 2009	Notification Letter for termination of Huskins Pharmacy Technology Certificate (C45580H1) effective Fall Semester 2009.
April 27, 2009	Notification Letter for Dual Enrollment Agreement with Fayetteville State University in Biotechnology effective Fall Semester 2009.
April 27, 2009	Notification Letter for Esthetics certificate effective Fall Semester 2009.
May 26, 2009	Notification letter establishing a Level Three Instructional Agreement (ISA) between the FTCC Physical Therapist Assistant Program and Sandhills Community College. Additionally, notified of intent to renew the Level Three ISA between the FTCC Physical Therapist Assistant Program and Bladen Community College and James Sprunt Community College.
May 26, 2009	Notification letter for certificate, Community Leadership effective Fall Semester 2009.
May 26, 2009	Notification letter for Interactive 3D certificate effective Fall Semester 2009.
May 26, 2009	Notification letter for termination of Computer Programming C++ Programming certificate effective Fall Semester 2009.

May 26, 2009	Notification letter for a new certificate entitled "Medical Coding Specialist" to be taught on main campus effective in Fall 2009 semester.
May 26, 2009	Notification letter for a new certificate entitled "Dental Office Specialist" to be taught on main campus effective in Fall 2009 semester.
May 26, 2009	Notification letter for a new certificate entitled "Bank Lending" to be taught on main campus effective Fall 2009 semester.
June 10, 2009	Notification letter for a new certificate entitled "Fundamentals of Banking" to be taught on main campus effective Fall 2009 semester.
June 10, 2009	Notification letter for a new certificate entitled "Digital Graphics" to be taught on main campus effective Fall 2009 semester.
June 10, 2009	Notification letter for a new program entitled "Simulation and Game Development" to be taught on main campus and on-line effective Fall 2009 semester.
June 10, 2009	Notification letter for a name change of the Respiratory Care program to Respiratory Therapy in Fall 2008.
June 10, 2009	<p>Follow up letter sent on the 14 terminated programs. <b>Original Letter was sent June 30, 2008</b></p> <p>Notification of degrees terminated since 2000.</p> <ol style="list-style-type: none"> <li>1. Cabinetmaking</li> <li>2. Electronics Servicing Technology</li> <li>3. Facility Maintenance Worker</li> <li>4. Industrial Systems Technology</li> <li>5. Industrial Systems Technology diploma</li> <li>6. Information System Networking/Administration &amp; Support</li> <li>7. Insurance</li> <li>8. Industrial Management Technology</li> <li>9. Masonry</li> <li>10. Mechanical Drafting Technology</li> <li>11. Media Integration Technology</li> <li>12. Real Estate</li> <li>13. Real Estate Appraisal</li> <li>14. Recreation &amp; Leisure Studies</li> </ol>

June 10, 2009	Follow up letter sent on 3 programs that had been started since the last FTCC reaffirmation visit but the implementation did not follow the norm guidelines. <b>Original letter was sent June 30, 2008</b>  Notification letter of Electrical/Electronics Technology, Surgical Technology and Central Sterile Processing.
June 10, 2009	Notification letter for a new program entitled "Therapeutic Massage" (A45750). Prospectus to be mailed in April/May timeframe.
June 11, 2009	Prospectus for Berean Baptist Academy's Web Technologies degree.
June 11, 2009	Notification letter of the program name change. Office Systems Technology changed to Office Administration.
June 11, 2009	Notification letter that the "Basic Electricity, Motors and Controls" certificate will be offered at Douglas Byrd High School.
July 6, 2009	On June 10, 2009, SACS requested by July 10, 2009 additional information on the 12 programs that were terminated between 2000 and 2007.
July 7, 2009	Prospectus for Fayetteville Christian School, 1422 Ireland Drive, Fayetteville, NC 28303 for Associate in Arts Diploma.
July 7, 2009	Prospectus for Fort Bragg Irwin Intermediate School (Irwin Middle School) 1-4865 Knox Street, Fort Bragg, NC 28307 for Associate in Applied Science degree in Accounting.
August 25, 2009	Notification letter of new program called the College Connection Academy for non-matriculating high school students.
August 17, 2009	Notification letter of termination of the Phlebotomy certificate (C45600) effective Fall 2009 Semester.
September 14, 2009	Prospectus for Esthetics Certificate.
September 17, 2009	Prospectus for Simulation and Game Development.
September 21, 2009	Notification letter of the Fort Bragg Site (Albritton Jr. High, Irwin Intermediate School and Solider Development Center) offer Associate in General Education and Associate in Applied Science Business Administration.

October 1, 2009	Notification letter of class taught at Fuller Performance Center as part of the Huskins Program.
October 21, 2009	On June 11, 2009 SACS requested by October 1, 2009, four copies of the procedures FTCC has developed to ensure timely reporting of Substantive changes. (Berean)
October 21, 2009	Notification letter that the Emergency Medical Science degree, EMS Bridging degree, EMS diploma and EMS certificate are available 25% - 49% online.
October 30, 2009	Notification letter for a new certificate entitled "Event Planning" to be taught on main campus effective Fall 2010 semester.
October 30, 2009	Notification letter for a new certificate entitled "Acquisitions and Procurement" to be taught on main campus effective Fall 2010 semester.
October 30, 2009	Notification letter for a new certificate entitled "Government Procurement and Contracting" to be taught on main campus effective Fall 2010 semester.
October 30, 2009	Response letter to SACS' request of September 14, 2009 for additional information regarding the Esthetics certificate program.
November 19, 2009	Notification letter that the Associate in Arts program will be available 100% online as of Spring 2010.
November 19, 2009	Notification of degrees terminated since 2000. <ol style="list-style-type: none"> <li>1. Cabinetmaking</li> <li>2. Electronics Servicing Technology</li> <li>3. Facility Maintenance Worker</li> <li>4. Industrial Systems Technology</li> <li>5. Industrial Systems Technology diploma</li> <li>6. Information System Networking/Administration &amp; Support</li> <li>7. Insurance</li> <li>8. Industrial Management Technology</li> <li>9. Masonry</li> <li>10. Mechanical Drafting Technology</li> <li>11. Media Integration Technology</li> <li>12. Real Estate</li> <li>13. Real Estate Appraisal</li> <li>14. Recreation &amp; Leisure Studies</li> </ol>
December 11, 2009	Notification letter for a new certificate entitled "Manicuring/Nail Technology" to be taught on main campus effective Fall 2010 Semester.

December 16, 2009	Notification Letter for Dual Enrollment Agreement with Fayetteville State University in Associate in Arts effective Spring 2010 Semester.
January 5, 2010	Response letter to SACS on the effective date of the Basic Electrical, Motors and Controllers and Programmable Logic Controllers on the campus of Douglas Byrd High School.
January 25, 2010	Notification letter to terminate the local Infant Toddler Certificate and offer the state approved Infant Toddler Certificate
Submitted to SACS September 25, 2009	Notification letter of termination of consortium agreement with Edgecombe Community College for Computed Tomography/Magnetic Resonance Imaging.
Submitted to SACS September 25, 2009	Notification letter of termination of consortium agreement with Johnston Community College for interventional Cardiac & Vascular Technology.
Submitted to SACS September 30, 2009	Notification letter that the Speech Language Pathology Assistant program is available 25% online.
Submitted to SACS September 25, 2009	Notification letter that the Surgical Technology and Accelerated Alternate Delivery program is available 25% online.
Submitted to SACS September 25, 2009	Notification letter that Nuclear Medicine Technology program and NMT diploma are available 25% online.
Submitted to SACS October 13, 2009	Notification letter terminating the Pre-Major programs effective Fall 2010.
Submitted to SACS November 13, 2009	Notification letter of a new dual enrollment agreement with Fayetteville State University in Associate in Arts and Bachelor of Science in Psychology.
Submitted to SACS December 10, 2009	Response the SACS letter of September 14, 2009, requesting additional information on the SGD Associate Degree Program.
Submitted to SACS January 5, 2010	Notification letter moving SGD Basic Certificate from Web Technologies program to the Simulation and Game Development Degree effective Fall 2010
Submitted to Sacs January 5, 2010	Notification letter moving Simulation Modeling Technician certificate from Web Technologies program to the Simulation and Game Development Degree effective Fall 2010
Submitted to Sacs January 5, 2010	Notification letter moving Interactive 3D certificate from Web Technologies program to the Simulation and Game Development Degree effective Fall 2010



Submitted to Sacs January 5, 2010	Notification letter moving Microsoft Networking certificate from Networking Technologies program to the Computer Information Technology degree effective Fall 2010
Submitted to Sacs January 5, 2010	Notification letter moving Novell Networking certificate from Networking Technologies program to the Computer Information Technology degree effective Fall 2010
Submitted to SACS January 8, 2010	Notification letter to offer the Associate Degree program in Cosmetology.
Submitted to SACS January 14, 2010	Notification letter of the statewide changes to the Early Childhood Associate Program and the statewide changes to the Teach Associate degree which has been renamed School Age Care with a new program code of A55440.
Submitted to SACS January 14, 2010	Notification letter of the changes to the Early Childhood Associate/Dual Enrollment degree with FSU due to the statewide CIP changes in the Early Childhood Associate program.
Submitted to SACS February 5, 2010	Notification letter to terminate the COBOL Programming Certificate effective Fall 2010.
Submitted to SACS February 11, 2010	Notification letter of error in the title of School Age Education program.
December 16, 2009	Prospectus for Therapeutic Massage Associate Degree. Additional information was requested from SACS on the new degree. Information DUE: January 29, 2010
<b>Submitted to SACS February 5, 2010</b>	<b>Notification that FTCC has decided to postpone the implementation of this program until such time that there is evidence that the economy can support potential graduates.</b>