

Fayetteville Technical Community College
Meeting Minutes for the Safety & Facilities Committee
August 13, 2009 2:30 p.m. in CUH Rm 315

Members Attended

David Dominie, Michael Landon, Jeffrey Martin, Ron Orban, William Sanders, Marge Sunderland, Phillip Warren, Karron Boyles, Bill Kirchman, John Parker, Marcia MacKeithan, Wayne Sanderson

Members Absent

Tere Chipman, Jeanette Herring, Jennifer Hubbard, Sanford Cain

Welcome and opening remarks by Wayne Sanderson.

Election of officers: The following volunteered for the open positions: These names will be submitted to the Steering Committee.

Chairperson: Wayne Sanderson
Vice-Chairperson: Sanford Cain
Secretary: Marcia MacKeithan
Assistant Secretary: Michael Landon

Old Business: Items from the last meeting were being worked.

- A. A request for a mass emergency notification system has been submitted.
- B. A video surveillance camera system is being installed on all buildings to include SLC and HEC.
- C. Armed Cumberland County Deputies have been assigned to the Spring Lake Campus while classes are in session.
- D. The emergency flip chart has been completed and placed by all phones on campus.
- E. Security phone numbers have been placed on all bulletin boards in classrooms.
- F. Three buildings have been equipped with card access readers and doors are on automatic lock and unlock.
- G. A campus wide emergency notification system has been developed in addition to normal GroupWise email.

- H. Training for staff/faculty was conducted to provide information on what to do in the event of an emergency situation on campus in the event of a shooting on campus. A video "Shots Fired" has been shown several times to various departments. The video is now part of the in-processing of all new personnel.
- I. An exercise was conducted on June 26, 2009 which involved the entire campus. Shots were fired in the TRSC Cafeteria with two students being shot and ended in a hostage situation in the men's locker room of the gym. The COOP was initiated. The campus was locked down and the Fayetteville Police Department responded and assumed control of the situation. The exercise was deemed a success with some areas of concern. Personnel were given the opportunity to provide feedback to Mr. Joe Levister. These recommendations were reviewed with some being incorporated in the COOP.

New Business:

- A. The exercise was discussed. All seemed to believe the exercise went well with a few exceptions. All agreed there were areas we could improve on.
- B. Members were pleased with the installation of cameras on campus. The cameras have already provided video of two thefts which aided in the capture of the suspects and the property was recovered.
- C. Members also welcomed the news of the request for the mass emergency notification system.
- D. Ground safety accidents were discussed. All recognized the need to promote safety in their respective areas.

Recommendations: The committee recommended the following actions be taken to help improve safety & security on campus.

- A. All buildings be equipped with the card access control system so buildings can be locked in a timely manner in the event of an emergency where access to buildings must be controlled in a timely manner.
- B. Provide more lighting at night on campus in areas that are isolated.

Closing comments: Wayne Sanderson provided closing comments and thanked all members for their presence and participation.

The meeting was adjourned at 3:00 pm.

Minutes Prepared by: Wayne Sanderson
Minutes Approved by: Joe Levister