



FAYETTEVILLE TECHNICAL
COMMUNITY COLLEGE

FUTURE
STUDENTS

CURRENT
STUDENTS

MILITARY
STUDENTS

CONTINUING
EDUCATION

DISTANCE
LEARNING

EMPLOYMENT
AT FTCC

ABOUT
FTCC



HUMAN RESOURCES

Employee Benefits
Employment Opportunities
Faculty/Staff Directory
Human Resources Home
FTCC Home
< Previous Page

Tuition Free Courses

Administrative Procedures Manual I-9.1.1 - Each employee who is classified as a full-time employee is allowed to enroll in one (1) tuition-free curriculum or continuing education course per semester. Courses may be taken during normal working hours, at the discretion of his/her supervisor, when directly supportive of the employee's current job responsibilities or required in an educational program directly related to the employee's current job. With prior written approval by the supervisor and appropriate vice president, the employee will not be charged leave or be required to make up time spent in class. Those individuals who maintain time sheets must indicate "professional development" on those sheets for time spent in class. However, when an employee's work schedule requires additional hours beyond 40 hours, professional development hours will be subtracted from the total hours worked that week before compensatory time or overtime is computed. Forms authorizing tuition-free courses may be obtained from the Human Resources Office. Forms must be completed by the individual and presented at the time of registration.

This page is maintained by Barbara Driscoll: driscolb@faytechcc.edu

Revised: March 16, 2009.

[Blackboard Login](#) | [Campus Events Calendar](#) | [Class Schedule](#) | [FTCC Directory](#) | [Security](#) | [Student Email](#) | [WebAdvisor](#) | [FTCC Home](#)