

Fayetteville Technical Community College

Syllabus BUS 115 - Business Law I Semester

Faculty Information:

Instructor:
Office Location:
Office Hours:
Phone:
Email:

Section(s), Time(s), and Location(s):

Course Description:

This course introduces the ethics and legal framework of business. Emphasis is placed on contracts, negotiable instruments, Uniform Commercial Code, and the working of the court systems. Upon completion, students should be able to apply ethical issues and laws covered to selected business decision-making situations. This course has been approved for transfer through the Comprehensive Articulation Agreement.

Prerequisites: NONE

Co-requisites: NONE

Required Textbooks:

Business Law and the Legal Environment, 4th Edition, by Jeffrey F. Beatty and Susan S. Samuelson, Thomson Publishing, 2007. This course uses a customized version of this textbook which was arranged by FTCC to save the student money. The ISBN for the customized version is 0324573227. (Note: Purchase of this book is required to take this course).

Other Required Materials/Software:

NONE

Program/Course Learning Objectives:

A student who completes this course should be able to:

- develop a working knowledge and understanding of key legal terms presented in the text
- sort relevant and important facts, determine the issues involved and reach conclusions based on known rules, regulations, standards and principles
- define "law"
- demonstrate a knowledge of the four primary sources of law for the American Legal System
- distinguish among crimes, torts, and ethics
- outline the federal and state court systems in the United States
- describe the basic procedure for filing suit in a civil action
- explain the difference between tort liability and criminal liability
- list and explain the generally recognized business torts
- list and explain business crimes and computer crimes
- discuss the types and powers of administrative agencies
- evaluate alternative ways to settle disputes between two or more parties other than by litigation
- form a contract and list the requirements of a contract
- explain the legal remedies available for breach of contract

FTCC Grading Scale:

FTCC grades are based on a 4.0 grading system. Each grade is assigned a “grade-point equivalent” in quality points for each term credit hour scheduled. The scholastic point average is determined by dividing the total of quality points earned by the number of term hours scheduled.

| <u>Numerical Grade</u> | <u>Letter Grade Equivalent</u> | <u>Grade Point Equivalent</u> |
|------------------------|--------------------------------|--------------------------------|
| 93 – 100 | A – Excellent | 4 grade points per credit hour |
| 85 – 92 | B – Good | 3 grade points per credit hour |
| 77 – 84 | C – Average | 2 grade points per credit hour |
| 70 – 76 | D – Below Average | 1 grade point per credit hour |
| 0 – 69 | F – Failure | 0 grade point |

Courses numbered below 100 are developmental courses. The following grades are assigned for developmental courses: A, B, C, or U. Students who receive a grade of “U” (Unsatisfactory Progress) will be required to re-take the course.

Developmental course grades are not counted as credit towards graduation nor are they calculated into the student’s cumulative Grade Point Average.

| <u>Numerical Grade</u> | <u>Letter Grade Equivalent</u> |
|------------------------|--------------------------------|
| 93 – 100 | A – Excellent |
| 85 – 92 | B – Good |
| 77 – 84 | C – Average |
| 0 – 76 | U – Unsatisfactory Progress |

The complete grading scale description may be found in the Academic Life section of the College Catalog or on the FTCC website at:
<http://www.faytechcc.edu/ftcccatalog/pdfs/academiclife.pdf>.

Course Requirements/Methods of Evaluation: (Instructor info)

Make-up Policies: (Instructor Info)

Student Attendance Policy:

Each student is expected to attend class regularly - - at least 80 percent of all scheduled contact hours. If absences exceed 20 percent, the faculty member may drop the student from the course at any point during the term. More information on attendance may be found at <http://www.faytechcc.edu/ftcccatalog/pdfs/academiclife.pdf>.

Student Code of Conduct:

Students are expected to conduct themselves in accordance with generally accepted standards of scholarship and conduct. The purpose of this code is not to restrict student rights but to protect the rights of individuals in their academic pursuits. Students should review the Student Code of Conduct in the "Student Rights" section of the FTCC Catalog at the Fayetteville Technical Community College website: <http://www.faytechcc.edu/ftcccatalog/pdfs/studentrights.pdf>.

Academic Integrity:

Students should review the Student Code of Conduct in the "Student Rights" section of the FTCC Catalog at the Fayetteville Technical Community College website: <http://www.faytechcc.edu/ftcccatalog/pdgs/studentrights.pdf>.

Americans with Disabilities Act:

Students with disabilities who believe that they may need accommodations in this class are encouraged to contact the Office of Special Populations, located in Room 143 of the Tony Rand Student Center, as soon as possible to better ensure that such accommodations are implemented in a timely fashion. You may also contact the Special Populations Coordinator at (910) 678-8479. More information may be found in the college catalog: <http://www.faytechcc.edu/ftcccatalog/pdfs/studentlife.pdf>.

Nondiscrimination Statement:

Fayetteville Technical Community College does not practice nor condone discrimination in any form against students, employees, or applicants on the grounds of race, color, national origin, religion, sex, age disability or political affiliation. Fayetteville Technical Community College commits itself to positive action to secure equal opportunity regardless of those characteristics. View the full Nondiscrimination Statement at: <http://www.faytechcc.edu/StudentHandbook/handbook/crime.pdf>.

Department Chair Information:

| Name | Telephone | Email Address |
|-------------|--------------|---------------------|
| Cindy Burns | 910-678-8541 | burns@faytechcc.edu |

Safety and Security:

The college is very concerned about protecting its students, employees, and visitors at all campus locations. Students can help the college protect everyone by reporting immediately any threats received or heard to their instructors, security, or any college staff member. The college always takes steps to protect students who have reason to believe that they are in any type of danger. Also, students should remember to keep their belongings in secure places and to report any suspicious activities to college officials. "Together, we can help our campus to be a safer place."

Security – Main Campus: 678-8433
Cell (After 5 p.m. and weekends): 624-5959
Beeper (After 5 p.m. and weekends): 825-6924
Or use the emergency call boxes located around campus

